



OFFICE OF THE DIVISIONAL FOREST OFFICER: KORAPUT FOREST DIVISION

AT / PO / DIST: - Koraput- ODISHA

Phone & Fax – 06852 251270(O), **Email – koraputdivision@gmail.com**

Letter No. 3125 /1F

Dated, Koraput the 06th July- 2024

To

The Deputy Director,
Information and Public Relation Department (Adv)
& Deputy Secretary to Govt. of Odisha
Bhubaneswar, e-MAIL – ipr.advt@gmail.com

Sub Publication of Advertisement for engagement of Site Manager at Pine Resort, Koraput during the year 2024-2025 in Koraput Forest Division.

Sir,

Enclosed, please find herewith copy of Advertisement for engagement of Site Manager at Pine Resort, Koraput, Day Tourism Destination at Raniduduma & up-coming Eco-tourism destination at Deomali during the year 2024-2025 in Koraput Forest Division both in Hard and Soft Copy (Through email). I would request you to kindly make necessary arrangement for publication of the same at least in three leading Odia Daily Newspapers as early as possible.

The Concerned Advertisement Manager may kindly be requested to send complimentary copies of the same newspapers containing the Advertisement to the undersigned immediately after its publication for records in this office.

An early action in this matter is requested.

Yours faithfully,

Encls: As above

[Handwritten Signature]
06/07/2024

Divisional Forest Officer
Koraput Forest Division

Memo No. 3126 /1F, Dtd. 06.07.24

Copy along with its enclosure submitted to the Conservator of Forests, (Eco Tourism), O/o the Principal Chief Conservator of Forests (WL) & CWLW, Odisha, Bhubaneswar for favour of kind information and necessary action. He is requested to upload the above Tender Notice in the Web-site of PCCF (WL) & CWLW, Odisha, Bhubaneswar at an early Date.

Encls: As above

[Handwritten Signature]
06/07/2024

Divisional Forest Officer
Koraput Forest Division

Memo No. 3127 /1F, Dtd. 06.07.24

Copy along with its enclosure submitted to the Regional Chief Conservator of Forests, Koraput Circle, Koraput for favour of kind information and necessary action.

Encls: As above

[Handwritten Signature]
06/07/2024

Divisional Forest Officer
Koraput Forest Division

Memo No. 3128 /1F, Dtd. 06.07.24

Copy along with its enclosure forwarded to all Divisional Forest Officer (T & NT) Odisha for information and necessary action. It is requested to display the above said Tender Notice in their office Notice Board.

Encls: As above


Divisional Forest Officer
Koraput Forest Division

Memo No. 3129 /1F, Dtd. 06.07.24

Copy along with its enclosure forwarded to all Forest Range Officers, Koraput Forest Division for information and necessary action. They are instructed to display the above Tender Notice in their Office Notice Board.

Encls: As above


Divisional Forest Officer
Koraput Forest Division

Memo No. 3130 /1F, Dtd. ~~27.04.2024~~ 06.07.24

Copy along with its enclosure forwarded to the Officer-in-Charge, National Informatics Center, Koraput, Collectorate, Koraput both in hard and soft copy. He is requested to upload the tender notice in the District NIC Portal at the earliest for wide publicity.

Encls: As above


Divisional Forest Officer
Koraput Forest Division

**OFFICE OF THE DIVISIONAL FOREST OFFICER-CUM-
WILDLIFE WARDEN, KORAPUT FOREST DIVISION, KORAPUT**

କୋରାପୁଟବନଖଣ୍ଡଅଧିକାରୀଓବନ୍ୟତ୍ରାଣୀତତ୍ତ୍ୱାବଧାରକଙ୍କକାର୍ଯ୍ୟାଳୟ

ଦୂରଭାଷନଂ: ୦୬୮୫୨୨୫୧୨୭୦, ଫ୍ୟାକ୍ସନଂ: ୦୬୮୫୨୨୫୧୨୭୦, ଇମେଲID- dfo.koraput@odisha.gov.in ,
ଅଭିଯୋଗକକ୍ଷ(SMS) ନଂ - ୯୪୩୭୦୧୧୨୭୦

No. 64 /1F (Accounts).

Dated, Koraput, the 06 th July, 2024.

ADVERTISEMENT.

Applications are invited from the interested eligible local unemployed youth candidates for the post of Site Manager for Ecotourism destinations of this Division to be engaged through Service Provider at a monthly consolidated remuneration of Rs. 22000/- per month as per following terms and conditions.

- **Eligibility Criteria:** Should be a graduate in Tourism/Travel/Hotel/Hospitality Management with good communication skill with experience Minimum 2 Years in Hotel/Travel/Hospitality/ Tourism Sector.
- **No of Post:** 1(One)
- **Last date for receipt of Application:** 23.07.2024
- **Job Description of Site Manager:**
 - To remain overall charges of the Nature Camp and supervise the activities i.e. sanitation, Housekeeping, food & beverages and maintenance of other infrastructures with due approval of the authority. To receive the visitors and ensure their comfortable stay at site.
 - To maintain the records/ registers of the eco-tourism destinations.
 - To supervise the Accounts, Stock & Store articles at the site.
 - Training of village community members.
 - Capacity Building and co-ordination among all stake holders of Ecotourism.
 - Publicity & advertisement of the site.
 - Any other assignment as per direction of Authority.
- **Terms & conditions:**
 - **Period of Engagement:** The period of engagement of Site Managers through Service provider at Pine Resort, Koraput, Day Tourism Destination at Raniduduma & upcoming Eco-tourism destination at Deomali is up to 31.3.2025.
 - **Emoluments & perquisites:** Monthly consolidated remuneration for the post of site Manager @ Rs.22000/- per month in consideration of their qualification and experience.
 - **Place of posting:** Ecotourism destinations at Koraput Nature Camp, Pine Resort of Koraput Forest Range of Koraput, Day Tourism Destination at Raniduduma & upcoming Eco-tourism destination at Deomali of Semiliguda Forest Range under Koraput Forest Division.
 - **Basis of engagement:** Selection of candidates for engagement is purely temporary basis and terminable at any time without notice or assigning any reason thereof.
 - **Authenticity of information & documents:** If the submission of any incorrect/false information, certificates, documents or suppression of material fact(s) is detected during course of selection, the candidature of the concerned candidate will be cancelled. Even after engagement if the same is/

are detected, his/her engagement will be terminated by the authority without any notice or assigning any reason thereof

- Mere submission of application does not confer any right for the engagement. The authority reserves the right to cancel the advertisement at any point of time without assigning any reason thereof.
- **Procedure for selection:** A walk-in-interview will be conducted in the O/o the Divisional Forest Officer, Koraput or in the O/o the Regional Chief Conservator of Forests, Koraput Circle, Koraput for verification of their testimonials, experience and proficiency of the candidate by the committee formed for the purpose. The exact date & time/ venue of said interview will be intimated to the applicants over their phone/ e-mail address of the candidates in due course. While attending interview, the candidate should bring all original documents/ certificates for verification along with one set of certified /attested copies of document with 3 nos of passport size photographs duly attested.

The candidates are required to apply for the post in the following format.

1. Name of the Applicant
2. Father's name
3. Present Address:
4. Permanent Address.
5. Mobile Number & Correct e-mail address
6. Date of Birth (Candidate must accompany copy of HSC or equivalent certificate in support of date of birth)
7. Educational Qualification from 10th onwards (Attach attested copies of relevant certificate)
8. State details of qualification showing graduate in Tourism/Travel/Hotel/Hospitality Management (Attach Certificate as Proof)
9. Experience minimum two years in Hotel/Travel/Hospitality/Tourism Sector (Attach Proof)

Place:

Date

Signature of the candidate

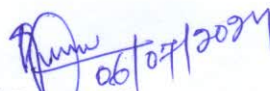
Undertakings

I do here by undertake that the information/ documents furnished above are true to the best of my knowledge and belief. If later on at any stage the said information/document found to be false/ incorrect, then I will be liable for punishment as per rule. I have gone through in detail of advertisement and hence I have no objection to work through Service Provider.

Place:

Date

Signature of the candidate



Divisional Forest Officer,
Koraput Forest Division.